



# Hale Community Centre

## Privacy Notice

**At Hale Community Centre we are committed to protecting personal information and we take our responsibilities regarding the security of personal data very seriously.**

Hale Community Centre uses personal data for the purposes of managing the Community Centre, its bookings and finances, fundraising, running and marketing its events, staff employment and its fundraising activities. Data may be retained for up to 7 years for accounts purposes and for longer where required e.g. by the Community Centre's insurers.

Hale Community Centre is the data controller, and we are responsible for your personal data as defined in the Centre's [Privacy/Data Protection Policy & Procedures dated October 2023](#).

If you would like to find out more about how we use your personal data or you have any questions regarding our privacy practices contact the Centre Manager by emailing [manager@halecommunitycentre.org.uk](mailto:manager@halecommunitycentre.org.uk) or by writing to Hale Community Centre, 130 Upper Hale Road, Farnham, Surrey GU9 0JH or you can call 01252 722362

It is very important that the information we hold about you is accurate and up to date. Please let us know if at any time your personal information changes by emailing us at [info@halecommunitycentre.org.uk](mailto:info@halecommunitycentre.org.uk).